

TO:

FROM:

SUBJECT: Status of File Installations within the Agency

The figures listed below reflect the potential and actual installations of the Subject Filing System according to Handbook

as of this date.

I.	Total potential	372
	Total installations	107 *
	Balance	<u>265</u>

Percentage Completed 28.8%

II. Breakdown by area to be installed

DDI		DDS	
Office Staff	67	Office Staff	46
Division	84	Division	<u>55</u>
Total	<u>151</u>		<u>101</u>

D/DCI -13
Total - 265

* IN Process - NED / OSI
Med / OSI
C.B. / OP